

**CITY OF FORT ATKINSON**  
City Council Minutes ~ June 2, 2020

**CALL MEETING TO ORDER.**

Pres. Becker called the meeting to order via Zoom at 7:00 pm.

**ROLL CALL.**

Present via Zoom: Cm. Kotz, Cm. Housley, Cm. Scherer, Cm. Johnson and Pres. Becker. Also present: City Manager, City Clerk/Treasurer, City Attorney, and City Engineer

**APPROVAL OF MINUTES OF MAY 19, 2020 REGULAR COUNCIL MEETING.**

Cm. Kotz moved, seconded by Cm. Johnson to approve the minutes of May 19, 2020 regular council meeting. Motion carried unanimously via Zoom.

**PUBLIC HEARINGS**

None.

**PUBLIC COMMENT**

After three calls by Pres. Becker, no comments were received.

**PETITIONS, REQUESTS AND COMMUNICATIONS**

*a. Introduction of new Parks & Recreation Director.*

Brooke Franseen introduced herself to the Council via Zoom.

*b. Amended request by Chamber of Commerce to close South Water Street East on Saturdays for Farmer's Market.*

Clerk Ebbert reviewed the amended request to close the portion of Water Street for every Saturday and not just for the Arts Saturday. The closure allows proper social distancing for all vendors and customers. Neighboring property owners were notified and no comments were provided.

Cm. Johnson moved, seconded by Cm. Kotz to approve the amended request by Chamber of Commerce to close South Water Street East on Saturdays for Farmer's Market. Motion carried via Zoom. Cm. Scherer abstained.

**RESOLUTIONS AND ORDINANCES**

None.

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

*a. Appointment of Sara Podoll to fill unexpired term on Library Board to 2023.*

Cm Kotz moved, seconded by Cm. Johnson to approve the appointment of Sara Podoll to fill unexpired term on Library Board to 2023. Motion carried unanimously via Zoom.

*b. Minutes of Plan Commission meeting held May 26, 2020.*

*c. Minutes of Tourism Commission meeting held May 21, 2020.*

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried unanimously via Zoom.

## UNFINISHED BUSINESS

*a. Review and approve land contract with Mickelson Investments, LLP for land purchase in Klement Business Park.*

Manager Trebatoski discussed the previously approved sale of property. Due to the pandemic, the purchaser is seeking a relief of the schedule in when they are to have construction commenced. Attorney Westrick reviewed the contract and provided documentation for Council approval.

Cm. Kotz asked if the purchaser or land contract naming was changed. Trebatoski replied the owners would be purchasing the property under the name of the LLP and operating as the business name.

Cm. Kotz moved, seconded by Cm. Johnson to approve land contract with Mickelson Investments, LLP for land purchase in Klement Business Park as presented. Motion carried unanimously via Zoom.

Cm. Scherer moved, seconded by Cm. Kotz to approve the granting of a variance from the Protective Covenants of the Business Park to extend the amount of time for building construction to commence to 36 months after the date of purchase of June 25, 2020. Motion carried unanimously via Zoom.

## NEW BUSINESS

*a. Review and approve petition and Resolution for County Highway aid.*

Engineer Selle reviewed the petition. Jefferson County has a match program that allows municipalities to contribute cash to an account based upon the total length of streets in their jurisdiction. The County will in turn match that amount effectively doubling the value. The work is then performed by the County crews.

Cm. Kotz moved, seconded by Cm. Scherer to approve petition and Resolution for County Highway aid to take \$6,182 from the 2020 Street Program budget to fund the 2020 County Aid Road Fund and to authorize Manager Trebatoski to fill out the petition, confirming the commitment. Motion carried unanimously via Zoom.

*b. Review and approve bid for long line painting as budgeted.*

Engineer Selle stated this is the 3<sup>rd</sup> year of utilizing the County to perform this work. The County counts the length of the paint, where we count the total length of the road we want painted. Selle discussed the type of material used and the length of life for said material.

Cm. Kotz moved, seconded by Cm. Scherer to approve bid for long line painting as budgeted and authorize the City Manager to sign the agreement with Dane County for a price not to exceed \$10,000. Motion carried unanimously via Zoom.

## MISCELLANEOUS

*a. Granting operator licenses.*

Cm. Johnson moved, seconded by Cm. Scherer to approve the granting of operator licenses.  
Motion carried unanimously via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Kotz moved, seconded by Cm. Johnson to approve the list of Verified Claims,  
Appropriations and Contract Payments presented by the Finance Director and authorize payment.  
Motion carried unanimously via Zoom.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:28 pm.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL